

Free Clinic of Central Virginia Most-Needed Office Items

The following is a list of the office supplies of which we are most in need. We strive to keep our administrative costs low and therefore any donations of these items are most appreciated. Be sure to fill out an in-kind donation form when dropping off your items so that we may send you a tax receipt. Thank you for supporting the Free Clinic of Central Virginia!

Please note that we are only able to accept donations of NEW office supplies.

Copier Paper (8 ½" x 11")

Printer Ink (HP 507A black/color, HP 61 XL black/color, HP 950 XL black/color, HP 81A Black)

Manila File folders

Hanging file folders

9×12 mailing envelopes

White #10 envelopes

Small pump bottles of hand sanitizer

Boxes of Kleenex tissues

Post-it Notes

Transparent page protectors

Ballpoint pens

Renuzit pop-up deodorizers

Spiral notebooks (college rule preferred)

1" & 1 ½" binders (prefer white)

Batteries: AA, AAA, D, C

White Out (liquid or tape)

Coffee (instant – canister, not k-cups), Creamer, and Sugar

Wall-mount cork boards or cork/white board combos

The dental clinic is in need of (6) small size white boards that can be put on doors

Desktop stackable trays (good quality)